

## **Easter Preschool Registration Policies and Procedures**

### **January 17 - January 27**

Currently enrolled families may drop off registrations in the preschool box along with the registration fee. Registrations are accepted on a first come, first served basis.

### **Wednesday, February 1**

Registration for registered Easter Lutheran Church families and preschool alumni. Alicia will register families from 9:00 a.m. - 2:00 p.m. After 2:00 p.m. registrations and registration fees may be dropped in the preschool box and will be given priority until 2:00 p.m. on Thursday, February 2.

Families who attend the Easter Preschool Open House and leave a registration form and fee will be given priority registration with the church members and alumni.

### **Friday, February 3**

Registration for the community will begin at 9:00 a.m. Registrations are accepted on a first come, first served basis. You will immediately know if your child has a spot or is placed on a waiting list.

### **What do I do if I'm unable to attend my registration time?**

You may send a friend or family member to represent your family (each person may represent only one family) OR you may mail your registration and it will be processed at the end of your priority registration date in the order it was received. The registration fee must accompany the registration form.